

## YEAR END ACCOUNTING SERVICES:

Reconcile bank accounts

Complete invoicing

Write-off bad debts

Ensure you haven't omitted entry of any supplier bills

Record your depreciation

Handle all pre-paid expenses

Close-out owners' draw

Compare the reports of the current financial year with the previous year and report outliers



## Who We Are?

### About Us

We are a young and vibrant SME currently operating from United Arab Emirates with a small team of modest learners and enthusiastic professionals specializing into broad range of IT and Financial products and services comprising of system integration tool, POS system, marketing tools, ERP & CRM applications, web designing & development services, mobile apps, book keeping & year end financials, outsourced payroll, VAT, audit and various advisory services. We also provide training on technologies over financial ERP.

Previously our company operated under the brand name of **BRIGHTMIND COMPUTER SOLUTIONS**, which has now been changed to **TEKMALIA** resulting in revamping of our brand name, logo, website and modifying of our existing products & services and introducing new ones to cater the much-anticipated Dubai Expo 2020



إكسبو 2020  
دبي، الإمارات العربية المتحدة  
DUBAI, UNITED ARAB EMIRATES

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# TEKMALIA

Your one stop solution for all your IT  
& Finance needs.

*Product & Services -  
Financial*

## Year-end closing checklist

- ☒ Gather financial statements
- ☒ Collect past due invoices
- ☒ Collect forms
- ☒ Check payroll
- ☒ Account for inventory
- ☒ Organize business receipts
- ☒ Reconcile bank accounts

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Accounts finalization helps in simplifying the complexities involved in conducting financial audit and provide a strategic and insightful outlook into your business.

With implementation of VAT, it is crucial for small businesses with taxable turnover to determine their tax liability accurately and account for recoverable VAT in the taxable period to which it belongs.

The year-end accounts provide invaluable information about your business including,

- OUTSOURCED FINANCIAL SERVICES
- YEAR END ACCOUNTS

- ✓ Accounts Prepared Under IFRS
- ✓ Compliance with Local Regulation
- ✓ Generate Yearly Financials
- ✓ Performance Comparison Report

**BOOK NOW**

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